



ORGANIZATION: St. Mary Hyde Park		UNIT: St. Mary PTO	
CONTACT DATE: November 25, 2024		REPORT DATE: November 26, 2024	
PARTICIPANTS: Rachael Palermo, Kate Harold, Julie Jackson, Jennifer Reed, Maggie Schapman, Katie Barnes, Julie Dorr, Jen Reker-Murphy, Nicole Byerly		CC:	
NEXT MEETING: January 13, 2025 with Committee Chairs		REPORT BY: Maggie Schapman	
SUBJECT MATTER	ACTION	WHO	
President's Report	<ul style="list-style-type: none"> ○ October 2024 Board Meeting Minutes Review: Approved <ul style="list-style-type: none"> • Julie Jackson motioned to approve, Katie Barnes seconded ○ Trick or Treat Recap <ul style="list-style-type: none"> • The event for K-2 was moved inside due to weather • Feedback was positive – age grouping will stay K-2 moving forward ○ Wait Until 8th Update <ul style="list-style-type: none"> • Grades 1-4 have active pledges; Kindergarten has an account, but not yet enough signatures to be active • Julie J. and Kate will send the link to homeroom liaisons ○ Screenagers Viewing <ul style="list-style-type: none"> • There are 4 versions of the film; a 1 week trial is available to review content and attached optional curriculum • Jen & teachers can preview the video and decide if they wish to use it in the classroom, in addition to having a screening for parents • The PTO Morning of Reflection is a great time for the Screenager Viewing; an evening viewing will 	Rachael Palermo	



	also be offered for wider participation from families in the spring		
Treasurer's Report	<p>Financial Review</p> <ul style="list-style-type: none"> ○ All dues have been collected, with the exception of 3 families ○ Note to review procedure for Reimbursements: Anyone seeking reimbursement from PTO, including Homeroom Liaisons, need to complete a Reimbursement Request in full before sending it electronically to Ryan <ul style="list-style-type: none"> ○ Every receipt needs a completed form WITH a signature from the person seeking reimbursement ○ There is an updated hard copy of a Reimbursement form in the office ○ The Eastside Catholic Organization is working with Ryan to get electronic payments enabled 	Rachael Palermo on behalf of Ryan Butt	
Principal's Report	<ul style="list-style-type: none"> ○ Thank you to families who donated to teachers' Amazon Wish Lists; teachers were very happy to receive items for their classrooms <ul style="list-style-type: none"> ○ Moving forward, Spring is a better time, keeping in mind the number of "asks" of families ○ Jen will assist in the future to be sure all teachers receive some simple requests 	Jen Reker-Murphy	
Faculty Report	<ul style="list-style-type: none"> ○ Playground Volunteers need to spread out to cover the playground, Seton Lot, and the street corner <ul style="list-style-type: none"> ○ The next Sign Up Genius should include specific Sign Up locations to encourage parents to have a designated station ○ Julie also said thank you to the families for the generous Amazon donations 	Julie Dorr	
Committee Report: Christmas Fund	<ul style="list-style-type: none"> ○ Rachael, Jen, and Katie met to make a list of Staff to be included in the Teacher Christmas Fund ○ Current giving total is \$7,000 and climbing ○ The deadline to contribute to the fund is December 11 ○ Julie J. will send liaisons a link to send to their classes ○ There will be 2 reminders in the Weekly News before the deadline 	Katie Barnes	

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<p>Committee Report:</p> <p>Staff & Teacher Appreciation</p>	<ul style="list-style-type: none"> ○ TSA Conference Dinner filled out a post event summary, which will be helpful to refer to next year ○ TSA is holding a Holiday Bar in December and are prepping for Catholic Schools Week in January 	<p>Kate Harold</p>	
<p>Committee Report:</p> <p>Campus Beautification</p>	<ul style="list-style-type: none"> ○ Natalia Jones is working on a plan for filling the 4 planters in the front with evergreens/winter design ○ Maggie will send her information about the Tree Sale this weekend, in hopes that she can gather extra trimmings and also provide the contact information for Grasshopper Landscaping, per Natalia's request 	<p>Maggie Schapman</p>	
<p>Social Committee</p>	<ul style="list-style-type: none"> ○ Father/Son Fowling was a success <ul style="list-style-type: none"> • They raised \$865 with raffle baskets • Profit was \$1542 • Post-event summary was completed for this event ○ The Committee is working on a Mother/Daughter event ○ The Father Daughter Dance is 2/2/25 at Hyde Park Country Club <ul style="list-style-type: none"> • The theme is 70's 	<p>Jennifer Reed</p>	
<p>Fundraising:</p> <p>Shopping/Dining Events</p>	<ul style="list-style-type: none"> ○ Monica/Nicole are working on shopping/restaurant giveback days: <ul style="list-style-type: none"> • December: The Minted 20% code is active • January/February: working on a Dewey's night • Later Winter: Skyline in Norwood may be a possibility • Spring: Chipotle (very successful in the past) or Currito 	<p>Nicole Byerly</p>	
<p>Gala Fundraiser</p>	<ul style="list-style-type: none"> ○ Tickets will be available for purchase after Christmas ○ Sub committees are forming with active participation from parents 	<p>On behalf of Kate Desmond</p>	
<p>Open Discussion</p>	<ul style="list-style-type: none"> ○ AED: Julie will work with Beth Mannix and other involved parents to confirm the installation of the purchased device outside the gym ASAP <ul style="list-style-type: none"> ○ She will work with this group to plan the purchase of more devices (playground, plus possibly an additional school location) ○ Julie proposed bringing Cincinnati Children's Theater's Touring Group to perform at SMS for grades K-8; they will perform "Peter Pan" <ul style="list-style-type: none"> ○ Cost is \$1,000 ○ The group unanimously supported this program ○ In order to support Mrs. Holtman and the library programming: <ul style="list-style-type: none"> ○ Provide \$300 to host an author she learned about at a recent 	<p>Julie Jackson</p>	

Please advise of errors or omissions within 48 hours

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	<p>conference</p> <ul style="list-style-type: none"> ○ Proposal to give Mrs. Holtman \$1,000 per year to secure an author visit to SMS for grades K-8 ○ The group unanimously voted to support this ongoing budgeting earmark ○ Kate Harold will get information from Julie J. and Mrs. Holtman to share with families <ul style="list-style-type: none"> ○ Assistance for upcoming events: <ul style="list-style-type: none"> ○ 12/18: Kindergarten and 1st grade performance <ul style="list-style-type: none"> ▪ Doors will open at 10:30; PTO to arrive early to help – parents will wait outside until 10:30 ○ 12/20: 8th grade play <ul style="list-style-type: none"> ▪ Gym doors will open at 10:15; PTO will arrive to direct parents to gym at opening time ▪ 10:30 a.m.: choir will begin singing in the gym before the start of the play 	<p>Rachael Palermo</p>	
<p>Upcoming PTO Events</p>	<ul style="list-style-type: none"> ○ No meeting in December ○ Monday, January 13 @ 12:15: PTO Board Meeting with Committee Chairs (Katie Barnes to lead prayer) ○ Winter Greenery due by December 6 to Natalia Jones ○ Stock the Pantry items due by December 9 ○ St. Boniface Shoeboxes due by December 9 		