



ORGANIZATION: St. Mary Hyde Park UNIT: St. Mary PTO			
CONTACT DATE: January 13, 2025		REPORT DATE: 1/14/2025	
PARTICIPANTS: Rachael Palermo, Nicole Byerly, Ryan Butt, Kate Harold, Julie Jackson, Jennifer Reed, Maggie Schapman, Katie Barnes, Julie Dorr, Jen Reker-Murphy		CC:	
NEXT MEETING: Monday February 24 @ 12:15p.m. with Committee Chairs		REPORT BY: Maggie Schapman	
SUBJECT MATTER	ACTION	WHO	
Treasurer's Report	<p>Finance Review</p> <ul style="list-style-type: none"> ○ The following changes have been put into place to increase efficiency within PTO finances; these changes were made after discussion with the Parish Finance Commission <ul style="list-style-type: none"> • Monthly fiscal audits will now occur quarterly • President Elect will continue to co-sign checks, but will now sign check printout images on a monthly basis • Parish will provide pending reimbursements on the 15th of every month • Ryan and Rachael proposed adding a Treasurer Elect to the PTO Board <ul style="list-style-type: none"> • Position will potentially have a 2.5-3 year commitment, the first part of which will be a training semester or year to learn processes from sitting Treasurer • Treasurer Elect will take the Board place of Vice President beginning in the 2025-2026 school year 	Ryan Butt	



<p>President's Report</p>	<p>November Meeting Minutes – Approved</p> <ul style="list-style-type: none"> ○ One change made: Nicole Byerly was not listed as present on attendance list ○ Kate Harold motioned to approve minutes ○ Katie Barnes seconded the motion <p>PTO Pizza for students</p> <ul style="list-style-type: none"> ○ PTO provided pizza for an unexpected lunch need <ul style="list-style-type: none"> ○ LaRosa's Pizza (\$500) and fruit (\$100) were provided <p>PTO Closet Compromised</p> <ul style="list-style-type: none"> ○ Maggie with provide a list of Walkathon materials needed; replacements will be ordered ○ Julie Dorr will provide list of Pink Ribbon items to be replaced ○ PTO will relocate to a different area of the school for storage <p>Teacher Christmas Gifts</p> <ul style="list-style-type: none"> ○ The Parish deemed the Christmas money collected by PTO from SMS families as taxable income per rules set forth by the AOC <ul style="list-style-type: none"> ○ Approximately \$4000 in tax money was covered by the Parish, which was very much appreciated; teachers received the full amount of money gifted by SMS families ○ The Board is working on solutions for next year's gifting 	<p>Rachael Palermo</p>
<p>Principal's Report</p>	<ul style="list-style-type: none"> ○ Thank you to PTO for providing lunch for students last minute ○ Teachers are currently turning in Letters of Intent for next year; there are staffing changes for next year 	<p>Jen Reker-Murphy</p>
<p>Faculty Report</p>	<ul style="list-style-type: none"> ○ Teachers are extremely appreciative of the Christmas fund gifts <ul style="list-style-type: none"> ○ Staff were alerted to the tax issue and were thankful that it was remedied ○ Staff mentioned they loved the PTO Christmas card with their checks ○ The Board asked Julie to survey staff: How can PTO make giving to the teachers, as a whole, better? 	<p>Julie Dorr</p>



Committee Report: Christmas Fund	<ul style="list-style-type: none"> ○ SMS families gifted \$25,950 to be split amongst teachers and staff <ul style="list-style-type: none"> • This was an all-time high amount of money raised from the very generous families in our school community 	Katie Barnes
Committee Report: Staff & Teacher Appreciation	<ul style="list-style-type: none"> ○ TSA Committee Update: <ul style="list-style-type: none"> • The Dec. 13 Christmas Coffee Cart was a hit; teachers enjoyed coffee and treats • Staff Inservice will have pizza lunch provided by PTO on 1/16/2025 • The Catholic Schools Week teacher luncheon on Wednesday January 29 will be catered by Nada 	Kate Harold
Committee Report: Campus Beautification	<ul style="list-style-type: none"> ○ Beautification Update <ul style="list-style-type: none"> • Natalia decorated the grounds for Christmas – all projects were free of cost! <ul style="list-style-type: none"> • Greenery was added to the front planters and fresh wreaths to the front doors/gym doors • Adorable gnome planters were put by the back doors (kindergarten doors) and were made from donated trees from the Knights of Columbus tree sale ○ Family Art Night <ul style="list-style-type: none"> • Natalia needs the list of names of volunteers; Rachael will provide via Maggie • Maggie will also send Kelly Bollinger’s contact information to obtain list of previous volunteers, as well 	Maggie Schapman
Social Committee	<ul style="list-style-type: none"> ○ Father-Daughter Dance <ul style="list-style-type: none"> • Sunday 2/2/25 from 2-4 p.m. at Hyde Park Country Club • Theme is 1960’s • Photographer and D.J. are booked • Ticket sales will go live this week ○ Mother-Son Bowling will be in March, date TBD ○ Mother-Daughter event will be in April, date TBD 	Jennifer Reed
Fundraising: Shopping/Dining Events	<ul style="list-style-type: none"> ○ Restaurant Give-Back Nights <ul style="list-style-type: none"> ○ Monday January 27th: Currito will give 20% back on all purchases when you mention the SMS Fundraiser at checkout or in the notes for an online order ○ February – date TBD – Norwood Skyline ○ Minted Christmas Card Fundraiser <ul style="list-style-type: none"> ○ \$221.08 was raised; a check will arrive to PTO soon 	Nicole Byerly Monica Bowen



<p>Gala Fundraiser</p>	<ul style="list-style-type: none"> ○ Studio SMS is on Friday March 7 at Madison Bowl <ul style="list-style-type: none"> • Nicole and Kate are meeting this week to discuss logistics with Kelly Lieser • Madison Bowl’s kitchen will not be available; looking at Nada or Sotto for catering • Ticketing will open this week; \$150 each • JRM proposed a 60’s/70’s out of uniform day for students with proceeds going to the Gala Fundraising ○ Class Projects for Gala <ul style="list-style-type: none"> • Katie reported K-5 classes will have a “Guess Who” Board for each class to be raffled off • Grades 6-8: classes or grade levels will be assigned themed baskets to be donated (lottery, High School spirit wear, Yeti cooler/alcohol) 	<p>Nicole Byerly, Katie Barnes on behalf of Kate Desmond</p>
<p>Open Discussion</p>	<ul style="list-style-type: none"> ○ Room Parent email update will be sent by Julie J. this week with updates for Book Fair, Currito Fundraiser, Gala Ticketing, Father-Daughter Dance Ticketing ○ Thursday of Catholic Schools Week, Julie J. will get popcorn from Patty’s Popcorn for students ○ “Screenagers” was approved to be shown to parents for an “evening of Reflection” in the Spring 	<p>Julie Jackson</p> <p>Rachael Palermo</p>
<p>Upcoming PTO Events</p>	<ul style="list-style-type: none"> ○ 1/26/25: Catholic Schools Week begins - 10:30a Opening Family Mass and 11:30-1:00p Open House ○ 2/2/25: Father Daughter Dance @ HPCC ○ 2/24/25: February PTO Meeting with Committee Chairs ○ 3/7/25: Studio SMS Fundraiser @ Madison Bowl (7pm) 	